**5COSC999C:** PROFESSIONAL DEVELOPMENT

COURSEWORK: **CV PEER REVIEW FORM**

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Description automatically generated

|  |  |
| --- | --- |
| \*Note that this form needs to be filled in as a partial requirement of the coursework submission: for 5COSC999C: PROFESSIONAL DEVELOPMENT and to be used for of IIT’s recommendations for your Industry Placement after final revision. Failing to submit the form along with the CV would result in having no marks awarded. | |
| **Name of the Student** |  |
| **IIT Student No** |  |
| **UOW ID/ RGU ID** |  |
| **\*Name of the Reviewer** |  |
| **\*Reviewer’s IIT Student No** |  |
| **Reviewer’s Designation and Workplace (If in the Industry Placement)** |  |
| **Reviewing Date** |  |
| **\*Reviewer’s Signature** |  |

***Feedback Criteria***

|  |  |  |  |
| --- | --- | --- | --- |
| **Layout and Appearance** | | | |
| General | YES | NO | Feedback |
| Is the resume of appropriate length? |  |  |  |
| Is formatting consistent? (Spelling, Punctuation, Grammar, and Mechanics) |  |  |
| Is the template professional? |  |  |
| Does the image look professional? \*Using an image is not mandatory |  |  |
| **Content** | | | |
| General | YES | NO | Feedback |
| Appropriate headings are included? (Education/ Experience etc. ) |  |  |  |
| Does the accomplishment statement start with action verbs? |  |  |
| Are the grades/results included where appropriate? |  |  |
| Are the achievement listed appropriate? |  |  |
| Are the certifications relevant? |  |  |
| Are 2 referees listed? |  |  |